



NATIONAL ASSOCIATION  
OF MANAGING AGENTS  
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## NAMA Notice Board

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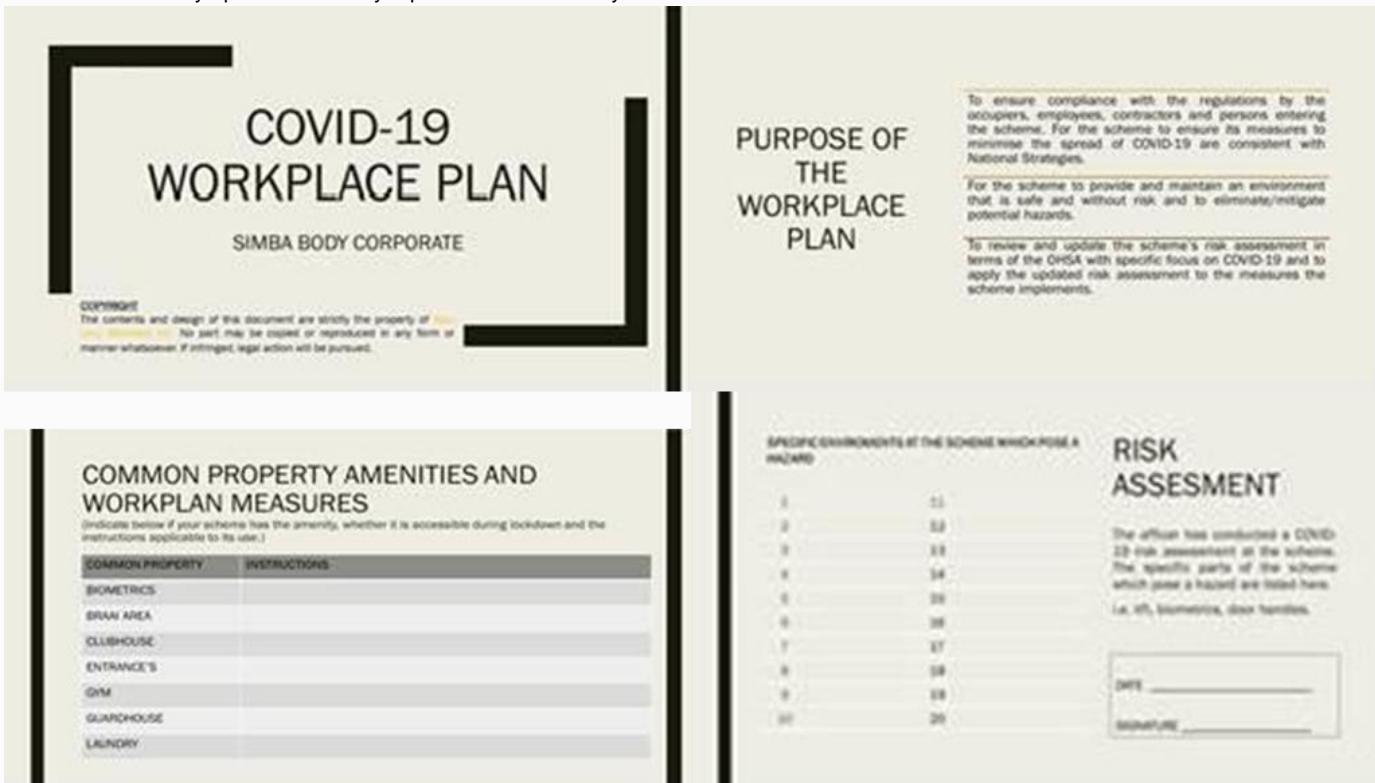
### Covid-19 Workplace Plan for Community Schemes

The Community Scheme **COVID-19 WORKPLACE PLAN** is ESSENTIAL for EVERY COMMUNITY SCHEME.

The virus not only poses a greater health risk to community schemes, where residents reside together and share amenities but also a financial risk. The scheme is at a much greater risk of liability for hefty compensation if the virus is contracted by a party from the common property or another person in the scheme, if the plan was NOT in place.

The PLAN enables the SCHEME to properly prepare its compliance with the regulations and protects employees, contractors, residents, and visitors, therefore effectively saving lives.

Below are selected extracts of a Covid-19 PLAN. The last snapshot confirms as an example, the regulation that an employee must be screened for virus symptoms when they report for work each day.



A Covid-19 Plan includes:

1. A risk assessment form to be completed by the appointed COVID-19 officer of the scheme
2. A list of common property amenities and the safety measures to be taken for each one
3. A list of the schemes 10 obligations to employees
4. The regulatory information on what to do if an employee is diagnosed with the virus
5. The mandated information on social distancing
6. The mandated information on screening. Each employee must be screened when they report for work
7. The regulatory information on cloth masks, sanitizing and disablement of the biometrics.

Article provided by Alan Levy



[www.alattorneys.co.za](http://www.alattorneys.co.za)

We recommend the PLAN for all schemes, even those that do not have employees.

The Regulations provide that inspectors will monitor compliance with the Regulations. Failure to comply is an offence.

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